

ONEHOUSE PARISH COUNCIL

You are invited to attend the annual meeting of Onehouse Parish Council convened by the Chairman and to be held in Trinity Hall, Onehouse on Monday 9 May 2022 at 7.30 p.m.

The agenda is:-

- 1. Election of Chairman.**
- 2. Election of Vice-Chairman.**
- 3. Apologies for absence**
- 4. Signing of Declarations of Acceptance of Office.**
- 5. Nomination of representative to SALC**
- 6. Nomination of representative to OHS Village Hall & Playing Field Trust Management Committee.**
- 7. Nomination of Public Transport Liaison Officer**
- 8. Nomination of Tree and Footpath Warden**
- 9. Nomination of Paupers Graves Officer**
- 10. Appointment of OHSMag/website Committee**
- 11. To appoint Responsible Financial Officer**
- 12. Nomination of Cllr to carry out internal audits**
- 13. To review insurance and cheque signatories.**
- 14. To review the effectiveness of our internal audit and systems of internal control.**
- 15. To confirm and approve the minutes of the meeting 11 April 2022.**
- 16. To receive members Declarations of Interest on agenda items.**
- 17. Public comment.**
- 18. Report from County Cllr Otton.**
- 19. Report from District Cllr Matthissen**
- 20. Planning Matters**
 - a) To discuss and make recommendation to MSDC on any applications received prior to this meeting.

22/01482 Application for Listed Building Consent - Replace the french doors to rear, including two fixed full-length window sidelights. Lodge Barn, Forest Road.
b)To receive MSDC decisions on previously considered applications.

21. Finances

To approve payment of the following invoices:

- a)22/009 £364.00 Gipping Press May OHSMag
- b)22/010 £80.00 Mr Palmer playing field grass cutting April
- c)22/011 £105.00 Mr Raisey edit, produce and deliver My OHSMag to distributors
- d)22/012 £150.16 Suffolk County Council pension payment March to be posted 5 June
- e)to receive monthly financial report from the Clerk

22. To consider a request from OHS Management Committee for a grant towards the Queen's Jubilee Event and take any necessary action.

23 To discuss the current position regarding the extension of the footway from 22 Forest Road to Chilton Leys and take any necessary action.

24. Environmental issues.

- a)To discuss the Suffolk County Council self help scheme and take any necessary action.
- b)to discuss the condition of the flower boxes and take any necessary action.
- c)To discuss dog litter bins around the parish and take any necessary action.

25. To receive an update on the Paupers Graves and take any necessary action.

26. To discuss development of land around the parish and take any necessary action.

27. To discuss OHSMag, including increasing advertising rates, Onehouse website and Facebook page and take any necessary action.

28 To receive **correspondence/communications** and to deal with any matters.

29. To receive reports

- a)Report from the Clerk

30. Questions to the Chairman

31. Items for next agenda

32 To confirm date and time of the next meeting as Monday 13 June 2022 at 7.30 p.m.

4 May 2022

...**P A Fuller**.....

Proper Officer of the Council
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