

MINUTES OF THE VIRTUAL ANNUAL PARIH COUNCIL MEETING OF
ONEHOUSE PARISH COUNCIL HELD ON WEDNESDAY 5 MAY 2021 AT 8.00
P.M.

Present: Cllrs Taylor, Corker, Cook, Copping, Crissell, Nutman and Willshere.

1. **Election of Chairman.** Cllr Willshere was proposed, seconded and carried.

2. **Election of Vice-Chairman.** Cllr Copping was proposed, seconded and carried.

3. **Apologies for absence** there were none.

4. **Signing of Declarations of Acceptance of Office.**

These will be signed and witnessed by the Clerk before the next meeting.

5. **Nomination of representative to SALC.** Cllr Crissell was duly elected.

6. **Nomination of representative to OHS Village Hall & Playing Field Trust Management Committee.**

Cllrs Corker and Cook were proposed, seconded and elected.

7. **Nomination of Public Transport Liaison Officer**

The Clerk will continue in this role.

8. **Nomination of Tree and Footpath Warden**

Cllrs Copping and Corker were elected to this joint role

9. **Nomination of Paupers Graves Officer**

Cllr Taylor was re-elected to this post.

10. **Appointment of OHSMag/website Committee**

The Clerk will discuss with Mr Raisey as the Editor of OHSMag to see if a committee is still required.

11. **To appoint Responsible Financial Officer**

Mrs Fuller as the Clerk was appointed.

12. **Nomination of Cllr to carry out internal audits**

Cllr Crissell was proposed, seconded and elected.

13. **To review insurance and cheque signatories.**

The insurance will be reviewed in July in preparation for renewal in October. The bank mandate needs to be updated to all Cllrs other than Cllr Crissell.

Action: the Clerk

14. **To review the effectiveness of our internal audit and systems of internal control.**

Cllrs have reviewed current systems which they find to be effective and satisfactory.

15. **To confirm and approve the minutes of the meetings 12 and 22 April 2021.** Both sets of minutes were approved and signed.

16. **To receive members' declarations of Interest on agenda items.**

There were none.

17. **Public comment.** There was none.

18. **Planning Matters**

a) To discuss and make recommendation to MSDC on the following application and any others received prior to this meeting

21/01872 Erection of a single storey side extension. Bungalow, Stowmarket Golf Club, Lower Road - support

b) To receive MSDC decisions on previously considered applications.

21/01011 Erection of 3 bay storage building to store equipment used in the maintenance of the land. Land South of Onehouse Hall – refused. Remote part of the countryside, unrelated to any built form, would distract from the rural character and appearance of the area due to scale, location, design and appearance.

20/03336 Discharge of condition for appl 2452/14 Condition 12 (submission of report). Land at Red Willows industrial Estate, Finbrough Road – satisfied.

20/01110 Outline Planning Application. (Access to be considered) for the erection of up to 146no dwellings including vehicular and pedestrian accesses, public open space, play space, landscaping, associated highways, drainage and utilities infrastructure. Land To The South Of Union Road – permission granted.

19. **Finances**

To approve payment of the following invoices

a) 21/009 £245.00 Bryan Jones Electrical installation of defibrillator

b) 21/010 £327.37 Gipping Press May OHSMag

c) 21/011 £150.16 Suffolk County Council pension payment May to be sent off 5 June

d) To receive monthly financial report from the Clerk

There is no report as the Clerk is preparing the end of year accounts for 2020/21.

e) 21/012 £86.67 Mr A Row salary April

Items a) - c) + e) were approved for payment.

20. **Highways Matters**

a) To receive an update on additional sites for speed reduction signs and take any necessary action.

The Clerk will contact Mr Vile for the details for the location of the additional site on Forest Road.

Action: the Clerk

21. **To receive an update on a possible judicial review regarding development of land south of Union Road.**

The solicitor at The Legal Company has advised we have a good case and advised fees of £2150.00 plus the court fee of £154.00. This was agreed and the Clerk will ask The Legal Company to proceed.

Action: the Clerk

22. **To receive an update on the Paupers Graves site and take any necessary action.**

Working parties continue twice a month and the area being kept tidy. There has been an incident of youths meeting there in the evening for drinking and a lot of litter was left. The group return another evening and were spoken too and left without incident.

23. To discuss development of land around the parish and take any necessary action.

Some initial speed surveys have been conducted in/around Onehouse in relation to the site off Forest Road prior to a formal pre-application enquiry to MSDC. This is the area that OPC asked MSDC to remove from the JLP.

24. To discuss Onehouse website and OHSMag and take any necessary action.

A further new advert has been received for publication.

25. To consider the purchase of 'Welcome to Onehouse please drive carefully' signs and take any necessary action

This item has already been discussed in the past and the signs were too expensive.

26. To receive correspondence/communications and to deal with any matters.

The following items have been circulated to Cllrs: SALC period of national mourning, ebulletin 19, 26 April, 4 May, High Court dismisses appeal for virtual meetings to continue, East Anglian community energy event 24 May, youth survey, Suffolk Community Foundation events update, Welcome Back fund. **Rural Services Network** rural bulletin 13, 20, 27 April, 5 May. **SCC** Trading Standards News 15, 22, 29 April. **MSDC** Community Recognition 2021, Spring litter pick, the Street that Saved. **CAS** newsletter 22 April. **BHIB** Insurance free checklist and guide – holding COVID safe council meetings after 7 May. **Chose Refills** recycling plastic waste initiative passed to Onehouse PCC.

27. To receive reports

a)Report from the Clerk

Open space Ash Road – MSDC ha advised there will be further consultation with residents to form a decision on the future plans for the area as to whether the area is part mown and park left for insects.

Licence for bench – the license for the bench in memory of Charles Reed has been received.

28. Questions to the Chairman.

Equipment for handyman. This can be discussed with Mr Row at the next meeting.

29. Items for next agenda.

Report from handyman, judicial review, Pauper’s Graves, OHSMag, website and facebook, development around the parish.

30. To confirm date, time and place of the Annual Parish Council meeting as Monday 14 June 2021 7.30 p.m. in Trinity Hall. Noted.

The meeting closed at 9.05 p.m.

Signed.....approved.....

Dated.....16 June 2021.....