

DRAFT MINUTES OF THE ONEHOUSE PARISH COUNCIL MEETING HELD ON MONDAY 14 JUNE 2021 AT 7.30 P.M. IN TRINITY HALL.

Present: Cllrs Willshere (Chair), Taylor, Cook, Nutman, Copping, Corker, Crissell and 5 members of the public.

1. Apologies for absence. There were none.

2. To confirm the minutes of the meetings 5 May 2021.

Both sets of minutes were approved and signed.

3. To receive members Declarations of Interest on agenda items.

There were none.

4. Public comment.

A resident commented on the lack of grass cutting of amenity areas.

5. Report from County Cllr Otton.

Cllr Otton is very pleased to have been re-elected as our county councillor. Suffolk County Council's annual general meeting took place on May 27th. Cllr Matthew Hicks was elected council leader and he has made significant changes to cabinet members and responsibilities. The Green, Liberal Democrat & Independent group (GLI) becomes the official opposition to the current administration. An additional phase of public consultation has opened in the Boundary Commission's review of SCC's electoral arrangements. The Queen's Green Canopy is a tree planting and preservation campaign commemorating the Queen's Platinum Jubilee in 2022. Partners including SCC are working together to preserve and enhance existing woodland while increasing both canopy cover and access to green space. Tree Wardens will work with communities and parish councils to link up existing woodland with woodland walkways and hedgerows as part of the Queen's Green Canopy. This tree planting will create natural corridors for biodiversity and link up existing footpaths and bridleways. SCC has launched a consultation from 17 May to 28 June on an updated version of the Developers' Guide. The guide is a document to support all those involved in major planning applications in the county. Cllr Otton has agreed to be on the Education Scrutiny committee and hopes there will be an in-depth review of the home to school transport policy. Cllr Otton is also concerned at the continuing problems for children with special needs.

6 Report from District Cllr Matthissen

The Annual Meeting took place on 24 May at Wherstead Park. Paul Ekpenyong was elected Chairman for 2021/22 and his chosen charity will be East Anglia's Children's Hospices. MSDC first face to face meeting was on 24 May. Meetings will continue to be broadcast via YouTube but any member of the public who wishes to speak will need to be physically present in the meeting. Due to a small outbreak of the Indian variant of Covid, Tactical Management Teams sprang into action to support the arrival of mobile testing units in Needham Market with 2,000 tests completed in 3 days. The £3.6 million refurbishment of The Regal Theatre has been completed with the venue offering, three screens, new café and bar area as well as improved parking and toilet facilities. As part of MSDC commitment to supporting sustainable travel, a key piece of work being

undertaken is the development of a Local Walking and Cycling Infrastructure Plan. This will include a network plan, which identifies preferred routes, and areas for infrastructure improvements for future investment. A public consultation, open until July 10, allows communities to comment on where and how improvements could be made to walking and cycling routes in their area. 'Our Parks' is running free fitness classes at venues across Suffolk. MSDC have commenced a review of the Corporate Plan and all-party discussions on the Delivery Plans which should ensure that the targets set in the Corporate Plan are met. District Cllrs have just received details of 2021/22 locality award funding from MSDC and further details will be available soon.

Cllrs Matthissen and Otton are to meet with SCC floods manager and Environment team to look at flooding issues around Burford Bridge. It is noted that SCC has carried out substantial clearing of the ditch in Starhouse Lane which should help with flooding issues. There is no further news on the flooding issues outside 42-44 Forest Road.

There has been no further information on the MSDC consultation of residents in Ash Road regarding the grass cutting on the mound amenity area. Concerns have been expressed regarding the cutting of amenity grass and Cllr Matthissen will get a map of the areas MSDC cuts and find out if there is a schedule for grass cutting.

The visibility at the junction of Union Road and Starhouse Lane is very poor and needs to be reported to SCC.

7. Planning Matters

a) To discuss and make recommendation to MSDC on any applications received prior to this meeting.

There were none.

b) To receive MSDC decisions on previously considered applications.

21/02043 Erection of a two storey side extension and single storey front porch extension (following demolition of the garage). 25 Ash Road – permission granted.

21/01872 Erection of single side extension. The Bungalow, Stowmarket Golf Club, Lower Road – permission granted.

8. To receive reports

a) **Report from the Clerk**

Bank mandate – this needs to be updated with new councillors and the new copy is available for signing.

Speed Indicator Sign – SCC has installed the poles at the two agreed locations.

Northfield View phase 2C – James Bailey and Taylor Wimpey would like to have a meeting with Councillors. This will be a virtual meeting 21 June at 7.30 p.m.

Printer cartridges – Councillors are entitled to a colour printer cartridge and a ream of paper per year and the Clerk asked for details of the cartridges required.

b) **Report from Mr Row, OPC Handyman.**

Benches have been refurbished, road signs cleaned and flower boxes repaired or replaced. Mr Row regularly cuts grass areas around the village. There are some elm saplings growing very close to the road on highways land and Mr Row asked if he could remove them. Since it is highways land it was agreed to look into SCC maintenance work protocol and health and safety issues. This will be discussed at the next meeting.

9. Finances

To ratify the following payments

- a)21/013 £1075.00 The Legal Company half of fees for Judicial Review
- b)21/014 £1229.00 The Legal Company second half fees + court fee £154.00

Both items were unanimously ratified.

To approve payment of the following invoices:

- c)21/015 £150.00 R W Palmer playing field grass cutting April & May
 - d)21/016 £70.70 Mr R Taylor equipment & petrol Pauper's Graves working group
 - e)21/017 £127.03 Mr A Row salary & expenses May
 - f)21/018 £315.97 Gipping Press June OHSMag
 - g)21/019 £75.00 Sandra Brown internal audit 2020/21
 - h)21/020 £150.16 Suffolk County Council pension payment to be sent off 5 July
- Items c) – h) + k) were approved and cheques issued.

i)to receive monthly financial report from the Clerk

The balance of the Community Account at the end of May was £36,537.10. Less this month's cheques totalling £1,572.90 and adjustment of £59.39 for insurance, the corrected figure is £35,023.59. Invoices for 2021/22 adverts in OHSMag have been sent out,

j) To complete and sign the Statement of Assurance and Annual Return for year ended 31 March 2021 and agree to send an exemption certificate to the external auditor.

The forms was completed and signed by the Chairman and Clerk, As both income and expenditure were below £25,000, it was agreed an exemption certificate will be sent to the auditor.

Action: the Clerk

k)21/021 £305.50 Mid Suffolk District Council dog/litter bin emptying 2021/22.

10. Highways

a) To receive an update on additional sites for speed reduction signs and take any necessary action.

The Clerk has not spoken to Daniel Vile for the relevant information.

Action: the Clerk

11. To receive an update on the judicial review regarding development of land south of Union Road.

The papers have been served and MSDC has 21 days to respond. OPC can comment on MSDC representation if wished before both sides case is considered by a single judge for a decision. If the judge agrees with OPC the matter can then go to a full hearing.

12. To review and adopt Standing Orders and Financial regulations.

Councillors reviewed both documents and adopted the reviewed versions unanimously.

13. To consider a welcome pack for new Councillors and take any necessary action.

The new councillors thought this was a good idea and would help them. It will include a welcome letter, an introduction of what being a member of a council involves, a list of essential reading, training opportunities, Standing Orders, Financial Regulations, model code of conduct. Cllr Willshire will put the pack to gather and send to drop box.

Action: Cllr Willshire

14. Environmental Issues

a) To consider tree, hedge and wildflower planting in the parish and take any necessary action.

A landowner has been asked about a specific area of a field but has not yet responded. As this is now an ongoing application process Cllrs were asked to think of areas that could benefit from the scheme.

b) To consider a request from a resident that Onehouse PC agrees a mowing plan with the relevant authority so that areas are not mown at critical times to maximise wild food available to bees

We await the map of the areas that MSDC are responsible for before discussing further. The resident will be advised of this.

Action: the Clerk

c) To consider the use of pesticides on public land and take any necessary action

The area in question is highways land and the resident who requested we look into the matter will be advised to contact SCC.

Action: the Clerk

15. To discuss development of land around the parish and take any necessary action.

No further information has been received regarding any developments.

A resident has asked if we have been made aware of an amphibian survey in Forest Road. Councillors are unaware of any survey, but suspect that it is to do with development of Fieldens land as part of the field has been included in Babergh Mid Suffolk Joint Local Plan for 10 dwellings.

16. To discuss OHSMag, Onehouse website and Facebook page and take any necessary action.

The Clerk has spoken with OHSMag editor and if OPC is happy how it is run then there is no need for an OHSMag committee. All the information on the Parish Council page is up to date. It was agreed to publish the agenda on the Facebook page.

17. To receive an update on the Paupers Graves site and take any necessary action.

The two weekly working groups continue and all is looking good. The wildflower area is coming into bloom. The fencing near the pond has been completed.

18. To receive **correspondence/communications** and to deal with any matters.

The following items have been circulated to Cllrs: Rural Services Network

Rural Funding Digest May, June, Rural Bulletin 18, 25 May 2, 8 June.

Community Action Suffolk newsletter 6, 20 May, 3, 7 June, support and training available for community groups to reopen in Suffolk, funding newsletter, VCSE Health and Wellbeing network meeting 8 July, Restart Suffolk, National Lottery funding surgeries available. **SALC** Coronavirus update-public attendance, ebulletin 10, 17, 24 May, 1 June, return to face to face meetings, upcoming events, Mid Suffolk joint area forum 5 June + summary notes, understanding CIL session for Town and Parish Councils 28 June. **Suffolk Preservation Society** Neighbourhood Planning event – training for local councils. **SCC** Trading Standards news 6, 13, 20, 27 May, 10 June, Community Emergency Planning group date May, Temporary traffic regulation notice Footpath 22 closure for development work, Discovering Suffolk – fingerpost plaques. **Sicon Foundation** litter picking. **MSDC** notice of examination of the Babergh Mid Suffolk Joint Local Plan, BMS JLP examination, paper banks, tree, hedgerow and wildflower

planting changes to application process, Suffolk fly tipping campaign, IT service maintenance 28 May, BMS JLP hearings programme, survey on wheelchair accessible taxis. **Jo Churchill MP** supports the return of the Big Lunch and a month of community fun this summer, Suffolk Hero's award. **Local Government Boundary Commission for England** further chance to have your say on a new political map for SCC.

19. Questions to the Chairman

The footpath asked regarding the fingerpost plaques for Discovering Suffolk. The Clerk will request further information from SCC.

Action: the Clerk

20. Items for next agenda.

Report on the meeting with James Bailey and Taylor Wimpey regarding phase 2C of Northfield View development, judicial review, online banking, Pauper's Graves, OHSMag, website and Facebook, development around the parish.

21. To confirm date and time of the next meeting as Monday 12 July 2021 at 7.30 p.m. Noted.

The meeting closed at 9.23 p.m.

Signed.....

Dated.....