

MINUTES OF THE ANNUAL MEETING OF ONEHOUSE PARISH COUNCIL HELD ON MONDAY 11 MAY 2009 AT 7.08 P.M.

Present: Cllrs Chase, Taylor, Raisey, Cruickshanks, Turner, Russell-Howes & Corker.

1. **Apologies for absence** were received from PCSO Cox.
2. **Election of Chairman.** Cllr Chase was proposed, seconded and elected.
3. **Election of Vice-Chairman.** Cllr Raisey was proposed, seconded and elected.
4. **Signing of Declarations of Acceptance of Office.** Forms were signed and witnessed by the Clerk.
5. **Nomination of representative to SALC.** Cllr Cruickshanks nomination was seconded and she was duly elected.
6. **Nomination of representative to OHS Village Hall & Playing Field Trust Management Committee.** Cllrs Russell-Howes and Raisey were elected to continue in this role.
7. **Nomination of Public Transport Liaison Officer.** The Clerk will continue in this role.
8. **Nomination of Road Safety Officer.** Cllr Corker was elected to this office.
9. **Nomination of Tree Warden** Cllr Taylor was duly elected.
10. **Nomination of Footpath Warden** Cllr Taylor was proposed, seconded and elected.
11. **Appointment of OHSMag Committee** Cllrs Cruickshanks and Taylor along with Mrs Fuller were elected. They will serve on the committee with Mr Sykes Editor, Mrs Raisey Distribution Manager and Mr Pedge Harleston representative.
12. **Appointment of Onehouse Website Committee.** Cllrs Chase and Raisey, Mrs Fuller and Mr Sykes were appointed.
13. **To appoint Responsible Financial Officer** Mrs Fuller as Clerk was appointed.
14. **Nomination of Cllr to carry out internal audits** Cllr Turner was proposed, seconded and unanimously elected.
15. **To review insurance and cheque signatories.** It was agreed to renew insurance with Suffolk ACRE from 1 October 2009 and cheque signatories will remain as Cllrs Chase, Cruickshanks and Russell-Howes.
16. **To confirm and approve the minutes of the meetings 6 & 27 April 2009.** Folio 2363 & 2364 Item 6 was amended to read Cllr Wybrow. Folio 2366 Item 15a) was amended to read Chilton Leys Bridleway trees. With these amendments, both sets of minutes were approved and signed.

Cllr Taylor left the meeting at 7.20 p.m.
17. **To receive members Declarations of Interest on agenda items.** There were none.
18. **Adjournment.** No adjournment was taken. The Clerk read the Police report. There has been one reported crime between 27 April and 11May. This is criminal damage other building in Union Road where damage has been caused to the door of an external

electrical cupboard. As of 1 June 2009 PCSO Steve Pendergast will be covering Onehouse. The Clerk has sent thanks to PCSO Cox for all her hard work over the last year or so.

19. Planning Matters

a) To discuss and make recommendation to MSDC on any applications received prior to this meeting. There were none.

b) To receive MSDC decision on previously considered applications

3716/08 Construction of 10 new car parking spaces. Stow Lodge Centre, Chilton Way – permission granted.

0664/09 Erection of 3 bed bungalow following demolition of existing. The Beeches, Forest Road – permission granted.

20. Finances

To approve payment of the following invoices:

a) 09/004 £355.14 Mrs P Fuller salary and expenses April 2009

b) 09/005 £108.10 Suffolk County Council April 2009 pension payment

Both invoices were approved and cheques issued

c) To receive monthly financial report from the Clerk.

The community Account balance at the end of April was £5973.50, this includes the first half precept. A further £228.00 has been received since month end for OHSMag adverts and this month's cheques total £463.24. With adjustments for insurance of £79.12 and £240.00 for adverts, the corrected figure is £6057.38. The Treasurers Account stands at £18151.88. It was agreed to transfer £4000.00 from the Community Account to the Treasurers Account.

21. Highways Matters.

a) To receive an update on upgrading Footpath 20 to a bridleway.

SCC has acknowledged our letter and will answer in full when a response has been received from the landowner for section F – G and when all points raised in the consultation have been considered.

22. To finalise our response to MSDC consultation on site allocations within the Stowmarket Area Action Plan – Issues and Options.

The format of the draft response letter was agreed and with a few minor amendments the letter was unanimously approved. This states our opposition to all the land bids which are being treated as Stowmarket but the land is in Onehouse and therefore as a Secondary Village should only accept infill development.

Cllr Taylor rejoined the meeting at 8.01 p.m.

23. To review all action points from Onehouse Parish Plan and take any necessary action.

It was agreed that the majority of the High and Medium priority items have been dealt with or are ongoing. The Clerk will publish the precept figures in OHSMag. There was some discussion on how to encourage more residents to attend the APM. Various ideas were explored and the possibility of a speaker before the main business will be investigated at the December meeting. Setting up a Good Neighbour Scheme will be looked into more fully at the next meeting.. Extra copies of OHSMag have been requested by Onehouse PCC and a copy is required for the Sports & Social Club. This will be discussed at the June meeting. The Clerk will contact Julia Proctor again regarding the extension to the lay-by in Ash Road. It was unanimously agreed that a Parish Plan update should be carried out in 2011, 5 years from the previous Parish Plan.

24. To receive a report on the Paupers Graves

The grass has been cut and the bluebells and cowslips are flourishing

25. To receive correspondence/communications and to deal with any matters.

SALC CiLCA training on the Power of Wellbeing. It was agreed that the Clerk would attend on 30 May. **NALC** Section 137 expenditure limit for 2009/10 is £6.15.

Stowmarket Town Council has confirmed the meeting to discuss issues at Chilton Leys as 7 p.m. on 20 May 2009. **Optua, Suffolk Accident Rescue Service, East Anglian Air Ambulance, Mid Suffolk CAB, Ipswich & East Suffolk Headway** thanks for donation. **Suffolk Agricultural Association** information on the Suffolk Show 27 & 28 May.

MSDC Countryside Activities and Thornham Walks June. **MSDC** Community Achievement Awards 2009. Nominations required by 17 July. **SALC** Annual Service Survey 2008/9 completed. **SALC** annual training programme 2009/10. **The following items were passed to Cllrs for circulation:** Stowmarket & Mid Suffolk South Neighbourhood Watch newsletters 6 & 27 April + 8 May 2009; Clerks & Councils Direct May 2009; Boundary Committee, **MSDC**, **SPS**, **EEAPTC** & **SALC** further draft proposals for structural review of Suffolk; **MSDC** Arts Events 2009; Equality & Human Rights Commission Public Sector Duties; Police Report from meeting 6 April; **SALC** internal Audit service; **SALC** advice; **MSDC** Waste & Environment Service re Five Star rating at the Clean Britain Awards; East Anglian Air Ambulance leaflets. **Product information:** Komplay; Bison Hi-viz; Parris, Record RSS.

26. To receive reports

a) Clerk's report

OHSMag Distributors thank you – The Shepherd and Dog can provide sandwiches and one drink for £3 per head, the best days for the landlord are Monday – Wednesday. This will be an agenda item at the June meeting.

SNT Quiz 24 June 2009 – the team will be Cllrs Cruickshanks, Russell-Howes, Chase and Corker.

27. Questions to the Chairman

Cllr Corker raised the following questions ;

The number of empty houses in Mid Suffolk – Cllr Matthissen may have the information Caravan Site Combs Lane what is happening – ground clearance only as far as we are aware at this time.

Footpath 14 B bridge – **SCC** has raised a works order for a further handrail and non-slip surface

Speeding Starhouse Lane – Cllr Corker will record registration numbers and pass to the Police

Starhouse Lane ditch – Cllr Corker will carry out a litter pick

28. Items for next agenda. The Good Neighbour Scheme, additional **OHSMags** and **OHSMag** distributor's thank you evening.

29. To confirm date, time and place of the next meeting as Monday 8 June 2009 at 7.30 p.m. in the Parish Room. Noted.

The meeting closed at 9.09 p.m.

Signed.....

Dated.....